

Public Hearing Process for Development Cases

Revised May 2021



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Process Revision Highlights

- Elimination of the Planning Commission (April 2020)
- Same Timeframe (90 days)
- Reduced Public Hearings
- Increased Public Comment Opportunities
- Adds transparency for negotiation



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First Month

- Applications due first business day of the month
- Staff review of application for completeness
- Development Review Team (DRT) scheduled
- Public acknowledgement of applications the second Council meeting of that month
- Start of public awareness campaign:
 - Required public input meeting (1,000-feet)
 - Signage placed
 - Advertising of hearing (as prescribed by law)
 - Comments@cantonga.gov




Second Month

- Complete application packet listed under “Informational Items” for Council work session (1st Thursday, 2nd Month)
- Continued receipt of public comments
- Completion of developer-led public input meeting(s)
- Staff technical presentation under “New Business” at Council meeting (3rd Thursday, 2nd Month)—staff receives Council questions
- Council and developer may meet between meeting above and Public Hearing to discuss the project (meetings required to include staff and minutes recorded)



Third Month

- Public Hearing before City Council (1st Meeting, Third Month)
- Staff coordinates comments, questions, and receives answers from developer post Public Hearing
- Council considers case for vote (2nd Meeting, Third Month)
- Approved cases added to the City's Website to include zoning ordinance, minutes of case, documentation from case, staff project updates until project completion



— Est 1834 —

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ROADMAP for Success Available [HERE](#)

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