



## CITY OF CANTON

### OFF-PREMISE ALCOHOL BEVERAGE EVENT PERMIT INSTRUCTIONS

#### Regulations

1. A separate application is required for each event.
2. An Off-Premises Alcohol Beverage Event Permit cannot exceed five (5) days.
3. Application must be submitted at least fourteen (14) days prior to the event.
4. The applicant is responsible for obtaining the required State Special Event License.
5. Applicant's Signature must be Notarized.

#### Fees

- |  |         |
|--|---------|
| 1. Businesses with City of Canton Alcohol License      | \$0.00  |
| 2. Nonprofits  | \$0.00  |
| 3. Businesses without a City of Canton Alcohol License | \$50.00 |

#### Instructions

1. The completed application shall be submitted with the following documentation
  - a. Copy of your local City/ County Business License.
  - b. A copy of your State of Georgia Alcohol License.
  - c. A copy of your local city/ county alcohol License.
  - d. A copy of server cards for each server listed on the application.
    - i. City of Canton Server Cards are required if the event is a City of Canton event or if the event is on City of Canton property.
    - ii. Server cards are issued by the Canton Police Department at 115 Elizabeth St., Canton, GA 30114.
2. The application and supporting documentation can be submitted in the following methods.
  - a. Submitted online at [canton.onlama.com](http://canton.onlama.com).
    - i. Register for an online account and submit a Specialty Alcohol License Application and upload the attached application and all supporting documentation.
  - b. Mail the application and supporting documentation to 110 Academy St, Canton, GA 30114.
  - c. Hand delivered to the Permitting and Licensing Department at 110 Academy St, Canton, GA 30114.

City of Canton  
License and Permitting Department  
110 Academy St  
Canton, GA 30114  
770-704-0100