



# Temporary Use Permit Application

## Applicant Information

This section should be completed to show the primary contact and site information.

Applicant Name:	
Applicant Address:	
Site Address:	
Contact Person:	
Phone Number:	
Business License No.:	

## Select Temporary Use

<input type="checkbox"/>	Circus, fair, or carnival (not to exceed 14 days, and shall only be permitted once every 6 months)
<input type="checkbox"/>	Religious meeting in a tent or other temporary structure (not to exceed 14 days, and shall be permitted once every 6 months)
<input type="checkbox"/>	Christmas tree sales on an open lot, fruit and vegetables and other harvested products (in the commercial and industrial districts for a period not to exceed 45days)
<input type="checkbox"/>	Real estate sales office (for a period not to exceed 1 year, provided no sleeping accommodations are maintained in the structure)
<input type="checkbox"/>	Contractors office and equipment shed (for a period of 1 year, provided that such office be placed on the property to which it is appurtenant)
<input type="checkbox"/>	Mobile service in any commercial/office or industrial zoning district (for a period of 1 year, in accordance with Section 104.04.02)



<input type="checkbox"/>	Roadside vendor in any commercial/office or industrial zoning district (for a period of 1 year, in accordance with Section 104.04.03)
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### Required Documents to be Submitted

<input type="checkbox"/>	A site plan of the location and event
<input type="checkbox"/>	A letter of permission from property owner
<input type="checkbox"/>	A copy of Occupation License, if applicable
<input type="checkbox"/>	A copy of the certificate of flame resistance for any tents used, if applicable

### Description of Proposed Temporary Use


Dates and Time of Temporary Use:

### Signature

*By submitting this application, I certify that all the information provided is correct. If I am not the property owner of the site where the Temporary Use is approved, I have obtained the property owner's permission. I understand that failure to comply with code requirements may result in permit revocation.*

Applicant Signature:		Date:	
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<b>Department Use Only</b>		
<b>Department Approval</b>	<b>Name</b>	<b>Date</b>
Zoning		
Fire		
Building		