



# TEMPORARY SIGN APPLICATION

Permit # TS \_\_\_\_\_

## Applicant Information

\_\_\_\_\_  
Name

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
Fax Number

\_\_\_\_\_  
City State Zip

\_\_\_\_\_  
Email Address

- **This permit is valid for a period of 21 consecutive days OR 7 consecutive days for balloons.** Only one (1) permit shall be issued for a given parcel in the same calendar quarter. The City of Canton recognizes the following calendar quarter schedule:

1<sup>st</sup> Quarter = January 1<sup>st</sup> – March 31<sup>st</sup>  
 2<sup>nd</sup> Quarter = April 1<sup>st</sup> – June 30<sup>th</sup>

3<sup>rd</sup> Quarter = July 1<sup>st</sup> – September 30<sup>th</sup>  
 4<sup>th</sup> Quarter = October 1<sup>st</sup> – December 31<sup>st</sup>

- Each temporary sign or device shall have permanently affixed thereto and prominently displayed thereon the name, address and telephone number of the Owner of the sign or device.
- A copy of the approved temporary permit application shall be maintained on the premises at all times and is subject to review by the enforcement official, at any time.
- The temporary sign or device shall be removed from the premises within five (5) days of the **Removal Date**, indicated at the bottom of this permit application, or no additional temporary permits shall be approved for a twelve (12) month period.
- **Permit Fee = \$35.00 (Double fees will be charged for signs installed without an issued permit)**
- A permission letter from the owner of the property upon which the sign is to be placed must be submitted along with the application.

Upon signature of this document, applicant certifies that all the information provided is correct and is aware that any misleading/incorrect information may result in the sign permit being revoked and/or the removal of the sign. This application does not intend to represent the entirety of regulations governed by the Sign Ordinance. Applicant certifies that they have read the above statements, are aware of the current City of Canton Signage regulations and shall comply with such.

\_\_\_\_\_  
Applicant Signature Print Name Date

## Sign Location Information

\_\_\_\_\_  
Business Name

\_\_\_\_\_  
Land Lot District Map Parcel

\_\_\_\_\_  
Location Address

\_\_\_\_\_  
Current Zoning

\_\_\_\_\_  
City State Zip

### Describe method for anchoring sign:



**Signage Information**

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**Check only one:**

- BANNER** (Max. 32 SF, 4' Height, 8' Length) **list area in square feet:** \_\_\_\_\_  
**List text on banner:** \_\_\_\_\_
- AIR OR GAS FILLED BALLOONS**  
**Permitted a total of seven (7) consecutive days in any one quarter.**  
Not to exceed a total of nine (9) Cubic Feet. May extend a maximum of 30' above the permanent structure to which it is attached.
- SIGNS FOR FESTIVALS and/or PUBLIC EVENTS** (Max. 48 SF)
- GRAND OPENING SIGNS - No Fee Required, 30 Day Limit** (Max 32 SF)
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**OFFICE USE ONLY:**

Date Issued/First Date of Display: \_\_\_\_\_ Removal Date: \_\_\_\_\_  
Quarter of Year: \_\_\_\_\_ Fee Paid: \_\_\_\_\_ Received By: \_\_\_\_\_

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