



# Community Development Department

110 Academy Street, Canton, Georgia 30114  
770-704-1500

## CANTON DESIGN REVIEW APPLICATION

Project # \_\_\_\_\_ (staff only)

- Application Requirements:** All applications must be complete and include required support materials (listed on the reverse side of this application form). Incomplete applications will not be forwarded to the Canton Design Review for review. The applicant must submit the application and all supporting materials as the appropriate building permit option using the online permitting and licensing portal found here: <https://canton.onlama.com/>.
- Meetings are held every Wednesday at 8am therefore, applications and support materials must be submitted three (3) business days prior to the Canton Design Review meeting.
- Application Representation:** The applicant or authorized representative of the applicant must attend the Design Review meeting to support the application, unless stated otherwise.
- Building Permit and Land Disturbance Permit Requirements:** In addition to a Design Review application, building permits and/or land disturbance permits may be required from the Building Department and/or Community Development. Building permits and/or land disturbance permits will not be issued without proof of an approval from the Canton Design Review.
- Local Resources:** The Design Guidelines and Standards, [Chapter 103.07.00](#), describes the applicability, exemptions, submittal requirements, general community design requirements, and other administrative processes for projects that require review and approval (administrative review by Community Development Department staff or review by the Canton Design Review). The Guidelines are available at City Hall and on the City of Canton's website.

A DESIGN REVIEW APPROVAL IS REQUIRED FOR ANY MATERIAL CHANGE IN APPEARANCE OF PROPERTY (BUILDINGS, STRUCTURES, SITES, OBJECTS, EXTERIOR ENVIRONMENTAL FEATURES) FOR ALL AREAS OF THE CITY OUTSIDE OF THE LOCALLY DESIGNATED HISTORIC DISTRICT, UNLESS STATED OTHERWISE, WITH THE EXCEPTION THAT ANY PROPERTY USED AS A SINGLE-FAMILY DWELLING IS EXEMPT FROM THIS REQUIREMENT.

### Contact Information:

Applicant Name\*: \_\_\_\_\_ Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

\*NOTE: If applicant is not the owner, a letter from the owner authorizing the proposed work must be included. Please include owner's telephone number and mailing address.

### Property Information:

Address: \_\_\_\_\_

Land Lot(s): \_\_\_\_\_

District/Section: \_\_\_\_\_ Map #: \_\_\_\_\_ Parcel #: \_\_\_\_\_

Zoning: \_\_\_\_\_ Present Use: \_\_\_\_\_

### Scope of Work: (Check all that apply)

STAFF REVIEW:		CDR REVIEW:	
<input type="checkbox"/> Removal of non-historic detached structure	<input type="checkbox"/> Installation of screen or storm doors	<input type="checkbox"/> Addition	<input type="checkbox"/> Signs
<input type="checkbox"/> Maintenance of / change in paint color	<input type="checkbox"/> Installation of screen or storm windows	<input type="checkbox"/> Alteration	<input type="checkbox"/> Site Features
		<input type="checkbox"/> New Construction	<input type="checkbox"/> Demolition
		<input type="checkbox"/> Restoration	<input type="checkbox"/> Relocation
<b>OTHER:</b>			
<input type="checkbox"/> Amendment to previous Canton Design Review Approval, Project #:		<input type="checkbox"/> Other (Description):	

