



ADMINISTRATIVE

Project # _____

VARIANCE APPLICATION

1. Please check all information supplied on this page to ensure that all spaces are filled out completely and accurately and all required supporting materials have been supplied before submitting this form. **State N/A where not applicable. Allow 10 working days for decision to be rendered.**
2. If you have questions regarding this form, please contact Planning and Zoning by calling (770) 704-1530.

THE ADMINISTRATIVE VARIANCE AS ESTABLISHED AUTHORIZES THE COMMUNITY DEVELOPMENT DIRECTOR OR HIS DESIGNEE THE POWER AND AUTHORITY TO APPROVE, WITH RESTRICTIONS, VARIANCES. SAID ADMINISTRATIVE VARIANCE SHALL NOT EXCEED TWENTY PERCENT (20%) FROM THE MINIMUM OR MAXIMUM REQUIRED STANDARDS OF THOSE REGULATIONS SPECIFIED IN SECTION 5.11.02 OF THE CITY OF CANTON UNIFIED DEVELOPMENT CODE.

THIS FORM IS TO BE EXECUTED UNDER OATH. I, _____, DO SOLEMNLY SWEAR AND ATTEST, SUBJECT TO CRIMINAL PENALTIES FOR FALSE SWEARING, THAT THE INFORMATION PROVIDED IS TRUE AND CORRECT AND CONTAINS NO MISLEADING INFORMATION.

This _____ day of _____, 20_____.

Applicant: _____ *Signature*

Print Name: _____

Date: _____

Property Owner Information:

Owner Name: _____
 Mailing Address: _____

 Telephone: _____
 Fax: _____
 Email Address: _____

Applicant Information:

Applicant Name: _____
 Mailing Address: _____

 Telephone: _____
 Fax: _____
 Email Address: _____

Property Information:

Address (If Assigned): _____

 Land Lot(s): _____
 District/Section: _____ Map #: _____ Parcel #: _____
 Subdivision Name/Phase: _____ Lot #: _____
 Present Zoning: _____
 Present Use: _____
 Number of Structures: _____
 Type of Structures: _____



Requested Administrative Variance(s) Information (Attach additional sheets as needed):

Please provide detailed letter of intent: _____

Specify Basis/Justification For The Administrative Variance(s): _____

Required Materials (Provide one (1) copy of each of the following in PDF format):

- Boundary Survey (must be “to scale”, reduced surveys will not be accepted)
- Site Plan (Includes property lines and proposed work)
- Letters of Support from Adjacent Property Owners (Required for all residential requests.)
- Other Items Demonstrating Need (Photos, topographic survey)

FOR STAFF USE ONLY

I have reviewed the request for Administrative Variance(s) as identified and described herein. I have considered the basis for the request as indicated and described by the applicant together with the supplementary materials submitted.

APPROVED DENIED APPROVED WITH FOLLOWING CONDITIONS:

Name (Printed): _____ Date: ____/____/____

Signature: _____

Fee Paid:

- Prior to any construction or land disturbance \$250
- After construction or land disturbance has begun \$500

Date: _____

Received By: _____